

ASEBA Progress & Outcomes (P&O App) User Guide

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Table of Contents

Setting Up Account And Signing In to ASEBA P&O	3
Administrator - Initial Setup and Sign-in for ASEBA P&O account	3
Administrator and Regular User Functions	5
Users Management (Administrative Users only)	6
Add a New User	7
View Account Details:	9
Edit Users 1	10
Disable User Account:	10
Set and Reset Passwords1	11
New User Initial Sign In1	12

How to Create an Individual Scale Score Report (ISS)	14
Start a New Assessment	14
Name the New Assessment	14
Select a Data Source	15
Select Assessed Persons for Report	16
Assign Date Numbers to Forms	17
Verify Assessment	18
Generate the Individual Scale Score Assessment	19
Example of an ISS Report	20

How to Import Data from Aseba-Web for ISS Report	15
How to Import a Data file for ISS Report	22
How to Import Data from a Previous Assessment for ISS Report	23

How to Create an ANOVA Report	25
Start a New Assessment	
Name the New Assessment	25
Select a Data Source	
Select Assessed Persons for Report	27
Name Services	
Assign Client to Services	29
Assign Date Numbers to Forms	31
Define Covariates	
Verify Assessment	34
Generate the ANOVA Assessment	35
Choose Client Characteristics or Covariates	35
Example of an ANOVA Report	

How to Create a Chi-Square Report	
Start a New Assessment	
Name the New Assessment	39
Select a Data Source	40
Select Assessed Persons for Report	
Name Services	
Assign Date Numbers to Forms	
Classify Outcomes of Clients	
Verify Assessment	
Generate the Chi-Square Assessment	49
Example of a Chi-Square Report	49

How to Use the Random Number Generator Tool	
Random Blocks	
Simple Number at Random	
Suggest Service at Random	

ASEBA P&O Procedures

PLEASE NOTE THAT ALL WORK NEEDS TO BE SAVED BEFORE CLOSING FORMS OR WALKING AWAY FROM THE COMPUTER. THERE IS A TIME LIMIT OF 20 MINUTES OF INACTIVITY.

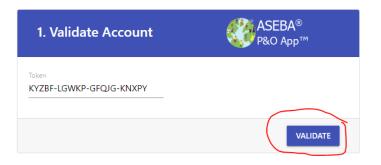
Setting Up Account And Signing In to ASEBA P&O

Administrator - Initial Setup and Sign-in for ASEBA P&O account:

- 1. After having received the letter from ASEBA containing the token, click on the link (for example, https://www.p-and-o.org/createaccount?token=KYZBF-LGWKP-GFQJG-KNXPY to create your account.
- 2. The ASEBA P&O screen below will open to the Validate Account page, with the token field pre-populated :

P&O App[™] Create New Account

Fill in the registration information below.



3. Please click the Validate tab, which will take you to the next window:

4. Please fill out all the information for #2 and #3 pages. Please make up an Account name (or number). Enter an Account name that will be meaningful and easy to remember. This will be the account name for all users.

For the "User Name" and "Account" fields please use a single word or hyphenated word. No Spaces. Username can be letters, number and use of one dash (-). Passwords needs to have 1 Uppercase, 1 lowercase, and be at least 10 characters long. ex. Password77

Lockout of account after 7 repeated attempts and will last for 11 minutes.

(Owner number is owner phone number)

Please check off all agreements and click Continue.

2. Enter Account	Information	3. Enter Administrator Information
Owner / Company Name 🖪		First Name
Owner / Company name is required.		First name is required.
Account		Last Name
Account is required.		Last name is required.
		Contact Email
Owner Name		
Owner name is required.		Email is required.
Owner Email		User Name
Owner email is required.		Username is required.
Owner Number		Password Password is required.
Owner Work Place Number		
		Confirm Password
Street1		Confirm password is required.
		I have read, and I agree with the End Users License Agreement
Street2		I have read, and I agree with the HIPAA License Agreement
City	State	I have read, and I agree with the Data Consent Agreement
		Li nave reau, and i agree with the Data Consent Agreement
Zip Code	Country	I have read, and I agree with the Processor Contract for GDPR
		CONTINUE

5. Your account is now created and you will see the page below.

ASEBA® P&O App™			Home My Account (P&OTESTER2) * Logout
	Assess	P&O App [™] Assessments ments can be done on individuals or can be done on different sets of services provided to	s individuals.
	+	Start a New Assessment	Start a new assessment, either for an individual or a set of services.
		Open an Existing Assessment	Open a previously completed assessment, or one currently in-progress.
	×	Random Number Generator Tool	Before services can be analyzed, they have to be assigned to individuals before the start of care. The Random Number Generator helps facilitate this process.

ASEBA P&O Procedures

Administrator / Regular User (System Admin) Functions Administrative

Users have access to User Management and Account details, whereas Regular Users only have access to Home and Log Out.

Admin user view.

SEBA® P&O App™		Home My Account (P&OTESTER2) + Logout
	P&O App [™] Assessments Assessments can be done on individuals or can be done on different sets of services provide	User Management Account Details ed to individuals.
+	Start a New Assessment	Start a new assessment, either for an individual or a set of services.
	Open an Existing Assessment	Open a previously completed assessment, or one currently in-progress.
×	Random Number Generator Tool	Before services can be analyzed, they have to be assigned to individuals before the start of care. The Random Number Generator helps facilitate this process.
	Regular user view.	
ASEBA® P&O App™		Home Logout
	P&O App [™] Assessments Assessments can be done on individuals or can be done on different sets of services provi	ided to individuals.
+	Start a New Assessment	Start a new assessment, either for an individual or a set of services.
	Open an Existing Assessment	Open a previously completed assessment, or one currently in-progress.
×	Random Number Generator Tool	Before services can be analyzed, they have to be assigned to individuals before the start of care. The Random Number Generator helps facilitate this process.

Users Management (Administrative Users only)

Use this function to manage program access (users, roles and access, and password features).

1. Sign in to ASEBA P&O at p-and-o.org or p-and-o.eu

Login		ASEBA® P&O App™
User Name	-	
Username is required. Password		
Password is required.		
LOGIN		Forgot Password

- 2. Click on My Account (from the tab on top right)> User Management
- **3.** The screen will open, displaying a list of current users (or will have only the administrator if none have been entered).

<u>s</u>	ASEBA® P&O App™						Home I	My Account (P&OTESTER2) 👻 Logo
•	🮐 P&O App™						nome	My Account (Facilis TEA2) Logot
				User Ma	nagement			
	Search							
	Statem							
	•							
	No.	User Name	Role	First Name	Last Name	Email	Status	Action
	1	janet	Regular	Janet	Collins	jcollins@gmail.com	Enabled	2 B 0
	2	PandOTester2	Admin	Robin	Scott	rscott@uvm.edu	Enabled	2 Ê Q
	(4 1)))							1 - 2 of 2 items

How to Add New Users

We suggest that you create more than one administrator for each account in case someone leaves the organization or is on vacation.

- 1. Sign in to ASEBA P&O at p-and-o.org or p-and-o.eu
- 2. Click on My Account (from the tab on top right)> User Management

	SEBA® &O App™						Home	My Account (P&OTESTER2	2) 👻 Logout
			Assessments can be d	P&O App [™] /		s provided to individuals.		User Management Account Details	
		+	Start a	New Assessment		Start a new asses	sment, either for an indivi	idual or a set of services.	
			Open	an Existing Assessme	ent	Open a previous	ly completed assessment,	or one currently in-progres	'S.
		×	Rando	om Number Generato	or Tool			to be assigned to individua nerator helps facilitate this p	
3.		n the blue +	+ 1	outton to add	d new users				
	ASEBA® P&O App™						Home	My Account (P&OTESTER2	2) 🍷 Logout
Sea	rch			User Ma	nagement				
	•								
	No.	User Name	Role	First Name	Last Name	Email	Status	Action	A
	1	janet	Regular	Janet	Collins	jcollins@gmail.com	Enabled	 A B 	?
	2	PandOTester2	Admin	Robin	Scott	rscott@uvm.edu	Enabled	× 6	0
	4 1 > H							1 - 2 of	2 items

4 Please fill out the information on the new user: Name, Email, User name, Password and Role. Phone number is optional. Click **Save.**

×

First Name	<u></u>	Last Name	
First name is required.		Last name is required.	
Email		User Name	1
Email is required.		Username is required.	
Password	(<u>a</u>)	Confirm Password	٩
Password is required.		Confirm password is required. Role Name	
Phone		Please select role	•
Account Disabled		Please select role	
		Regular	
		Admin	

The new user will show up in your user list.

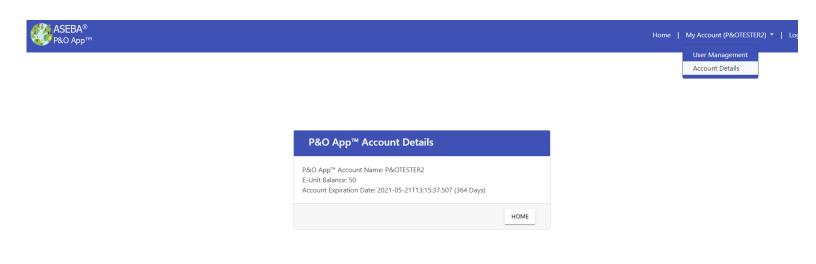
Add New User

	ASEBA® P&O App™						Home My /	Account (P&OTESTER2) 👻 Logo
				User Ma	nagement			
	Search							
	+							
	No.	User Name	Role	First Name	Last Name	Email	Status	Action
-	>1	pmglaser	Regular	Paul	Glaser	pmg@gmail.com	Enabled	 A B C C
	2	janet	Regular	Janet	Collins	jcollins@gmail.com	Enabled	× â 0
	3	PandOTester2	Admin	Robin	Scott	rscott@uvm.edu	Enabled	 A B B C C
	H 4 1 - H							1 - 3 of 3 items

How to View Account Details - Administrators Only

- 1. Sign in to ASEBA P&O at p-and-o.org or p-and-o.eu
- 2. Click on My Account (from the tab on top right)> Account Details

The Account Name, E-unit Balance and Account Expiration are viewable.



How to Edit Users, Set & Reset Passwords and Disable Accounts

- 1. Sign in to ASEBA P&O at p-and-o.org or p-and-o.eu
- 2. Click on My Account (from the tab on top right)> User Management
- 3. Under the Action Tab you will see 3 icons for every user:





Click on the **Edit** icon to edit a user. You can change all the information shown below and **disable** the account. You will not be able to delete an account as HIPAA requires an audit trail. **Click Save.**

Update User			×
First Name		Last Name	
Paul	Å	Glaser	
Email		User Name	
pmg@gmail.com		pmglaser	
		Role Name	
Phone		Regular	Ψ
Account Disabled			

SAVE CANCEL



Click on the **lock** icon to set a password for a user. Please fill in the password information and check off all agreements and Click Save. **Please let the user know what the new password has been changed to**.

Set Password			×
User Name pmglaser	Â		
Password	۹		
Confirm Password	P		
agreement	I I agree with I I agree with I I agree with	the HIPAA License	
SAVE		CANCEL	



Click on the **Question Mark** icon to reset a user's password. An email will be sent to the user for them to reset their password.

Request Password Re	set		×
User Name pmglaser	4	Requires Password Reset	
SAVE		CANCEL	

New User (Other than Administrator) Initial Sign-In to ASEBA P&O:

- 1. Navigate to: <u>p-and-o.org</u> or <u>p-and-o.eu</u>
- 2. The Sign In screen below will display:

Login	ASEBA® P&O App™
User Name	
Username is required.	
Password	
Password is required.	
LOGIN	Forgot Password

- **3.** Enter your User Name and Password.(Enter the credentials provided to you by your administrator for initial sign-in.)
- 4. Click Log in.
- 5. When signing in for the first time, the following screen will open, displaying fields for User Name, Current Password, New Password, Password Confirmation, links (and check boxes) pertaining to the End User (EULA) and Health Insurance Portability and Accountability Act (HIPAA) License Agreements, Data Consent agreement and the Processor Contract for GDPR, as well as a Submit button.

User Name janet]		
Current Password	4		
New Password	٩		
Confirm Password	(a)		
I have read, and I a	agree with agree with	ne EULA ne HIPAA License agreement ne Data Consent agreement ne Processor Contract for GDPR	

- 6. Enter User Name, Current Password, New Password, confirmation of Password again as provided to you. Enter a New Password that is at least 10 characters in length and contains at least 3 of the following characters: one upper case letter, one lower case letter, and one digit.
- 7. Confirm the new password by re-typing it in the **Password Confirmation** box (If passwords do not agree, user will receive an error message stating that "Those passwords didn't match. Try again."
- 8. Check off the End User License Agreement (EULA) and the Health Insurance Portability and Accountability Act (HIPAA) documents, The Data Consent agreement and the Processor Contract for GDPR.
- 9. Click Submit.
- 10. Sign In with the updated credentials
- **11.** Program will open to the Home page.

ASEBA® P&O App™			Home Logout
		P&O App [™] Assessments Assessments can be done on individuals or can be done on different sets of services provided t	to individuals.
	+	Start a New Assessment	Start a new assessment, either for an individual or a set of services.
		Open an Existing Assessment	Open a previously completed assessment, or one currently in-progress.
	×	Random Number Generator Tool	Before services can be analyzed, they have to be assigned to individuals before the start of care. The Random Number Generator helps facilitate this process.

How to Create an Individual Scale Score Report:

- 1. Sign in to ASEBA P&O at p-and-o.org or p-and-o.eu
- 2. Click on Start a New Assessment. It is recommended that there be at least 5 forms per individual (for ex. Intake, Progress, Progress, Outcome, Follow-up), but the program will work with 4 forms.

ASEBA® P&O App™			Home My Account (P&OTESTER2) ▼ Logout
		P&O App [™] Assessments Assessments can be done on individuals or can be done on different sets of services provid	ded to individuals.
	+	Start a New Assessment	Start a new assessment, either for an individual or a set of services.
		Open an Existing Assessment	Open a previously completed assessment, or one currently in-progress.
	×	Random Number Generator Tool	Before services can be analyzed, they have to be assigned to individuals before the start of care. The Random Number Generator helps facilitate this process.

3. Create a name for your New Assessment. Ex. ISS report for Jackson Collins.

Create New Assessment	
Assessment Name	
Notes	
GO BACK	NEXT

4. Select a Data Source - from Aseba-Web, Data file (Excel) or another P&O Assessment.

ASEBA® P&O App™		Home My Account (P&OTESTER2) ▼ Logout
	New Assessment - Select Data Source Select where the data for the new assessment is coming from.	
٢	ASEBA-Web™	Import data directly from your ASEBA-Web [™] account. Requires an active ASEBA-Web [™] account and valid login credentials.
	P&O App™ Data File	Import data from a P&O App™ data file. Data files can be created from data in ASEBA-Web™, ASEBA-PC™ or ASEBA-Network™.
	P&O App™ Assessment	Use data from an existing P&O App [™] assessment that you have previously created. This makes a full copy of the data separate from the original assessment.
GO BACK		

****Please make sure that the amount of time between the first assessment of a client and the next are several months apart.****

- 5. If you choose Aseba-Web, please click on Aseba-Web tab.
- 6. Sign in to your Aseba-Web account with username, password and Account name.

Enter ASE Credential		Credentials for ASEBA-Web™ are not stored within the P&O-App™.	
Username			
Username is required. Password	1		
Password is required.			
Account			
GO BACK		CONTINUE	

You will see a list of available Assessed Persons from your Aseba-Web account to choose from

Select Assessed Persons

Select the assessed persons that will be used in the analysis.

Search				
List of Available Assessed Persons				
Select All	Identification 1	Name	: Date of Birth :	
	d1a2fa3da09b41919	Robert Martin		Male
✓	26a9a8d3b57b4657a	Lana Martin		Female
~	9dcff4bd9a65465e9	Eric Martin		Male
	kjlkj	jlkjklj kljkljklj		Male
•	tod2<	d< d<		Female
	Michael Martin	Michael Martin		Male
	Jacob Martin	Jacob Martin		Male
 Image: A set of the set of the	7205443df83f43778	Lauren Watts		Female
 Image: A set of the set of the	Janet Carson	Janet Carson		Female
	b4b9d4532d874b6fb	Jonathan Cardenas		Others
	03134ef48c6f46809	Giovanni Frey		Male
	Michael Sampson	Michael Sampson		Male
	220743ba9a5649189	Leah Brewer		Female
V	7205443df83f43778967720	Lauren Watts		Female

7. Uncheck Select All.

GO BACK

8. Check the Assessed person you want the Individual Scale Score on and click Continue.

		Francis Lane970438	Francis Lane	Male
		tod2<	d< d<	Female
		d1a2fa3da09b41919	Robert Martin	Male
		26a9a8d3b57b4657a	Lana Martin	Female
		9dcff4bd9a65465e9	Eric Martin	Male
		Michael Martin	Michael Martin	Male
		Jacob Martin	Jacob Martin	Male
\rightarrow	~	Jackson Collins	Jackson Collins	Male
	H 4 1 ► H			1 - 16 of 16 items



9. Click on Individual Scale Score.

ASEBA® PR:O App™		Home My Account (PANDOTESTER) 👻 Lagout				
Select P&O App [™] Assessment Type Select which type of assessment you'd like to apply to your data set. E-Units are charged after this step.						
2	Individual Scale Score	Conduct an analysis for a single individual person. The goal of this analysis is to show whether or not the difference in scale scores between two assessments conducted at different dates exceed chance expectations.				
*	Chi-Square	Pearson's Chi-Square Test for Independence determines if the proportion of desirable outcomes between services exceed chance expectations. Outcomes are divided into categories based off of certain selectable criteria, and the proportion of those categories from each service is tested to see if the categorization is independent of the choice of service.				
*	ANOVA	Analysis of Variance determines if the mean outcome scores between services exceed chance expectations. Outcomes are also tested by characteristic to look for interaction effects. Covariates can be defined and may account for some of the difference.				
GO BACK						

10. Click in the circle to select the Assessed person and click Continue.

Select an Assessed Person for Individual Scale Score Analysis

Select one individual from the list be	low.

Select	:	Identification	:	Name	:	Date of Birth	:	Gender	:
> (0)		Jackson Collins		Jackson Collins				Male	
н н	1 - 1							1-10	f 1 items

11. Click on Assign Date Numbers to Forms.

ASEBA® P&O App™		Home My Account (PANDOTESTER) - Logout
	Individual Scale Score Assessment Complete the steps below to create an Individual Scale Score Assessment report. Comp	-
Ê	1. Import forms data	Import data directly from ASEBA-Web ^w or from ASEBA-Web ^w , ASEBA-PC ^w , or ASEBA-Network ^w via a data file. This step is now locked.
•	2. Select Assessed Person	Select the assessed person from the data set for which to generate the Individual Scale Scores Report.
	3. Assign Date Numbers to Forms	Group forms with similar dates, such as setting the earliest dates to Date 1 (Intake) and subsequent dates to Date 2, Date 3, etc. up to Date 9, if applicable.

12. Assign Dates 1, 2, 3, etc. and click Continue.

In the example below, there are only 4 forms for the selected Assessed person - two on initial intake and two 11 months later. The earliest dates are 1 and the later dates are 2. If you have many forms under an assessed person, please put 1 on a cluster of close or exact dates of earlier assessments (ex. mother and father completed CBCL forms on intake on or near the same date in June of 2019) and put 2 for clusters of later assessments close in date (ex. Grandparents and teachers completed CBCL forms in December of 2019), and 3 for even later clusters of dates (ex. mother and father once again do a CBCL at the end of therapy for Assessed person in May of 2020), etc..

Individual Scale Score Assessment Assign Date Numbers to Forms

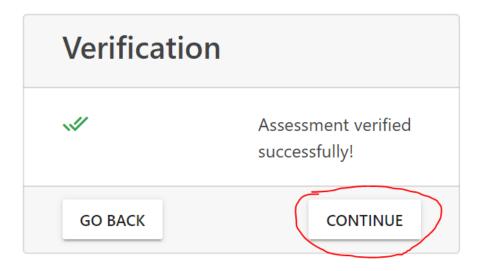
Group forms with similar dates, such as setting the earliest dates to Date 1 (Intake) and subsequent dates to Date 2, Date 3, etc. up to Date 9, if applicable.

Eval Id	Form Type	Informant	Date Completed	Date	
	CBCL_6_18	d6f1abaa50a24a3eb	2019/06/07	1	
	CBCL_6_18	de401814691b488f8	2020/05/25	2	
	CBCL_6_18	de401814691b488f8	2019/06/07	1	
	CBCL_6_18	d6f1abaa50a24a3eb	2020/05/22	2	-
I4 4 1 > H					1 - 4 of 4 items
GO BACK					CONTINUE

13. Click on Verify Assessment.

θ	2. Select Assessed Person	Select the assessed person from the data set for which to generate the Individual Scale Scores Report.
	3. Assign Date Numbers to Forms	Group forms with similar dates, such as setting the earliest dates to Date 1 (Intake) and subsequent dates to Date 2, Date 3, etc. up to Date 9, if applicable.
$\overline{\circ}$	4. Verify Assessment	Verify that there is sufficient data to run a proper report, and display any errors or inconsistencies.
~	4. Generate the Individual Scale Score Assessment	Generate the Individual Scale Score assessment report.
GO BACK		CLOSE ASSESSMENT

If the Verification is successful, you will see the window below. If it is not, the verification will tell you want his wrong and to go back and edit the issue. Click **Continue.**



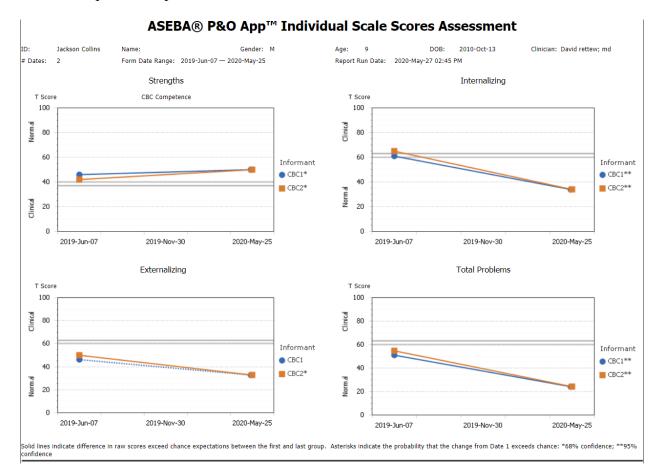
14. Click on Generate the Individual Scale Score Assessment to generate the ISS Report.

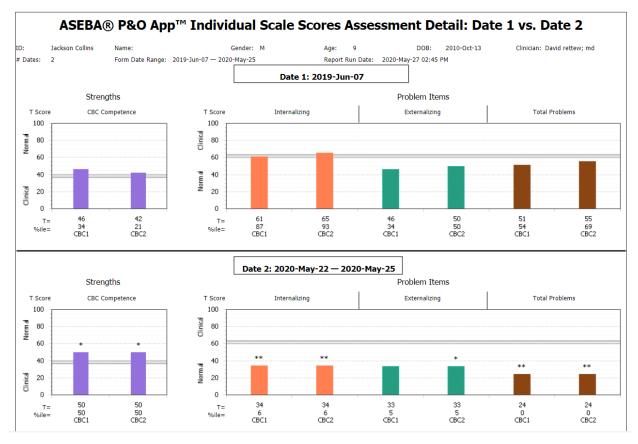


GO BACK

CLOSE ASSESSMENT

Below is **an example of an ISS Report** for Jackson Collins. Please navigate through the report by using the arrows at the top of the report. You may also print this report by clicking on the printer icon at the top of this report as well.





T= %ile= risks indica	50 50 CBC1 ate the probability	ວບ 50 CBC2 that the change from Date 1 ex	T= 34 %ile= 6 CBC1 ceeds chance: *68% confidence	2,	33 5 CBC1	33 5 CBC2	24 24 0 0 CBC1 CBC2
/right T.M.	. Achenbach 2020						2
			ASEBA® P&O				
	Jackson Collins 2	Name: Form Date Range: 2019-Ju	Gender: M n-07 — 2020-May-25	Age: 9 Report Run Date		010-Oct-13	Clinician: David rettew; md
s	Short Code	ID	Name	Gender	Relationship	Form	Form Dates
	CBC1	d6f1abaa50a24a3eb	Joanne Collins			CBC	2019-Jun-07, 2020-May-22
	CBC2	de401814691b488f8	Robert Collins			CBC	2019-Jun-07, 2020-May-25

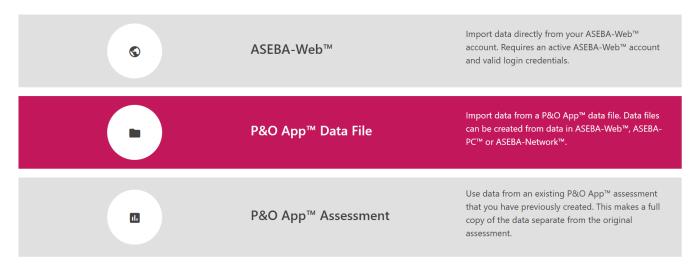
Jackson Co	llins Name:		Gender:	М	Age: 9	DOB:	2010-Oct-13	Clinician: Davi	d rettew; md
Dates: 2	Form Da	ate Range: 2019-Jun-	07 — 2020-May-25		Report Run Date:	2020-May-27 02:45 F	м		
Date 1 vs. Date	2: Strengths								
Informant Short Code	Reliability (r)	Mean (M) of Referred Pop.	Raw Score 1 (X)	Adj. Raw Score 1 (1-r)*M+(r*X)	Raw Score 2 (Y)	Adj. Raw Score 2 (1-r)*M+(r*Y)	Outcome Score A1-A2	SEM of Referred Pop.	Outcome A1-A2 > (SEM*z)
CBC1	0.91	17.7	22.5	22.068	24.5	23.888	1.82	1.5	Significant @ 68
CBC2	0.91	17.7	21.5	21.158	24.5	23.888	2.73	1.5	Significant @ 68
Date 1 vs. Date	2: Internalizi	ing							
Informant Short Code	Reliability (r)	Mean (M) of Referred Pop.	Raw Score 1 (X)	Adj. Raw Score 1 (1-r)*M+(r*X)	Raw Score 2 (Y)	Adj. Raw Score 2 (1-r)*M+(r*Y)	Outcome Score A1-A2	SEM of Referred Pop.	Outcome A1-A2 > (SEM*z)
CBC1	0.91	14.3	10	10.387	0	1.287	9.1	2.9	Significant @ 95
CBC2	0.91	14.3	13	13.117	0	1.287	11.83	2.9	Significant @ 95
Date 1 vs. Date	2: Externaliz	ing							
Informant Short Code	Reliability (r)	Mean (M) of Referred Pop.	Raw Score 1 (X)	Adj. Raw Score 1 (1-r)*M+(r*X)	Raw Score 2 (Y)	Adj. Raw Score 2 (1-r)*M+(r*Y)	Outcome Score A1-A2	SEM of Referred Pop.	Outcome A1-A2 > (SEM*z)
CBC1	0.92	23.8	3	4.664	0	1.904	2.76	3.4	Not Significan
CBC2	0.92	23.8	5	6.504	0	1.904	4.6	3.4	Significant @ 68
ate 1 vs. Date	2: Total Prob	lems							
Informant Short Code	Reliability (r)	Mean (M) of Referred Pop.	Raw Score 1 (X)	Adj. Raw Score 1 (1-r)*M+(r*X)	Raw Score 2 (Y)	Adj. Raw Score 2 (1-r)*M+(r*Y)	Outcome Score A1-A2	SEM of Referred Pop.	Outcome A1-A2 > (SEM*z)
CBC1	0.94	68.2	22	24.772	0	4.092	20.68	7.9	Significant @ 9
CBC2	0.94	68.2	30	32.292	0	4.092	28.2	7.9	Significant @ 9

HOW TO IMPORT A DATA FILE (EX. EXCEL) FOR ISS REPORT

1. Please click on P&O App Data File.

New Assessment - Select Data Source

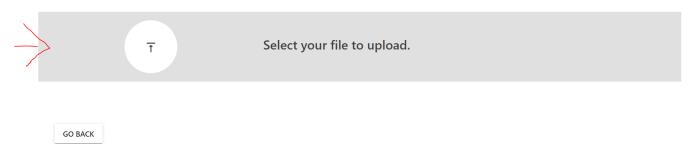
Select where the data for the new assessment is coming from.



2. Please click Select your file to upload.

Importing data from Data Files

Browse and select the file you want to import



3. Please browse to your file, click on the file and then click on **Open**.

					2== -	
lame ^	Date modified	Туре	Size			
P&O_2_Service_Test.xlsx	3/24/2020 3:08 PM	Microsoft Excel W	23 KB			
P&O_ISS_Test_1.xlsx	3/24/2020 3:08 PM	Microsoft Excel W	30 KB			
				~ Custo	om Files (*.xls;*.xlsx)	~
					Open Ca	ncel

The file will be imported into the program.

ASEBA® P&O App™	Home My Account (PANDOTESTER) 🔻 Logout
Importing data from Data Files Browse and select the file you want to import	
T Select your file to upload.	P&O_ISS_Test_1.xlsx
60%	
GO BACK	

4. Please continue to follow the directions from **pages 16-19**.

HOW TO IMPORT DATA FROM A PREVIOUS ASSESSMENT FOR AN ISS REPORT

1. Please click on P&O App Assessment tab.

New Assessment - Select Data Source

Select where the data for the new assessment is coming from.



2. Please click the Existing Assessment that you want to import data from and click Continue.

Select Existing Assessment

Select an existing assessment from the list below

Existing Assessments	Preview / Description
Testing 22	
Testing 25	
testing 26	
ISS Collins	
ISS J Collins	
ISS Report JC	
ISS Report J Collins	
×	

3. Or, you may click on **Open an Existing Assessment** from the Home Page.

P&O App[™] Assessments

Assessments can be done on individuals or can be done on different sets of services provided to individuals.

+	Start a New Assessment	Start a new assessment, either for an individual or a set of services.
	Open an Existing Assessment	Open a previously completed assessment, or one currently in-progress.
×	Random Number Generator Tool	Before services can be analyzed, they have to be assigned to individuals before the start of care. The Random Number Generator helps facilitate this process.

4. Please continue to follow the directions from pages 16-19.

How to Create an Anova Report:

Analysis of Variance determines if the mean outcome scores between services exceed chance expectations. Outcomes are also tested by characteristic to look for interaction effects. Covariates can be defined and may account for some of the difference. **It is recommended that you have data from 50+ Assessed persons before attempting an Anova Report.**

- 1. Sign in to ASEBA P&O at p-and-o.org or p-and-o.eu
- 2. Click on Start a New Assessment.

P&O App[™] Assessments

Assessments can be done on individuals or can be done on different sets of services provided to individuals.

+	Start a New Assessment	Start a new assessment, either for an individual or a set of services.
	Open an Existing Assessment	Open a previously completed assessment, or one currently in-progress.
×	Random Number Generator Tool	Before services can be analyzed, they have to be assigned to individuals before the start of care. The Random Number Generator helps facilitate this process.

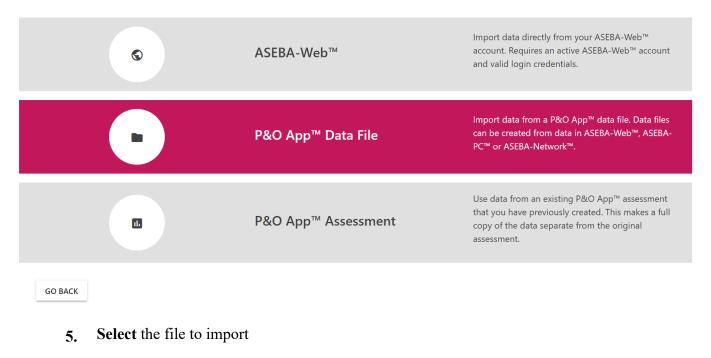
3. Create a name for you New Anova Assessment and click Next.

Create New Assessment	
Assessment Name Anova Report 2	
Notes	
GO BACK	NEXT

For this example, I will be importing data from a Excel data file.

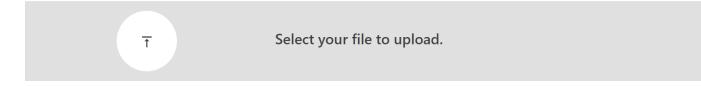
New Assessment - Select Data Source

Select where the data for the new assessment is coming from.

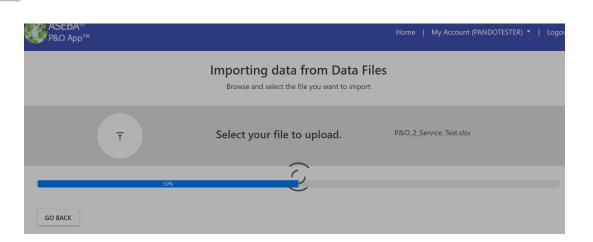


Importing data from Data Files

Browse and select the file you want to import



GO BACK



6. Select the Assessed persons you want to import or leave on Select All and click Continue.

Select Assessed Persons

Select the assessed persons that will be used in the analysis.

Search...

List of Available Assessed Persons

Select All	:	Identification 1	:	Name	:	Date of Birth	:	Gender
~		Adult-1-A		Yesenia BURCH				Female
×		Adult-2-A		Clarissa LEWIS				Female
 Image: A set of the set of the		Adult-3-A		Dominic CHURCH				Male
×		Adult-4-A		Francisco CALHOUN				Male
×		Adult-5-A		Russell QUINN				Male
~		Adult-6-A		Pamela WALLER				Female
×		Adult-7-A		Oscar GEORGE				Male
×		Adult-8-A		Miriam BLANCHARD				Female
*		Adult-9-A		Nicolas NAVARRO				Male
×		Adult-10-A		Bailey DEAN				Female
×		Adult-11-A		Bryanna HATFIELD				Female
-								
~		Adult-68-B		Chelsey HAYS				Female
~		Adult-69-B		Lauren JORDAN				Female
×		Adult-70-B		Scott MIRANDA				Male
×		Adult-71-B		Lillian HAAS				Female
×		Adult-72-B		Alma HINTON				Female
×		Adult-73-B		Joanna RIVERA				Female
×		Adult-74-B		Trinity CAIN				Female
×		Adult-75-B		Quinn MOSS				Male
*		Adult-76-B		Sabrina CARRILLO				Female
V		Adult-77-B		Carlos ZAVALA				Male
~		Adult-78-B		Tyrone HESTER				Male
×		Adult-79-B		Ryan CRUZ				Male
~		Adult-80-B		Carolina WHITNEY				Female
H	4	H						61 - 80 of 80 ite

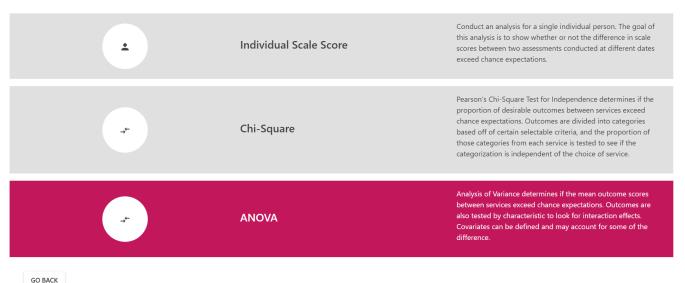
GO BACK

CONTINUE

7. Click on Anova

Select P&O App[™] Assessment Type

Select which type of assessment you'd like to apply to your data set. E-Units are charged after this step.



8. Create a name for the Services you are providing, if more than 2, please click on the + symbol to add services and click Next.

Create New Assessment	
Service Name Group A Service Name Group B	
Add more services + OR Use existing services	
Please select an assessme T	NEXT

9. Click on Assign Client to Services.

ANOVA Assessment

Complete the steps below to create an ANOVA Assessment report. Completed steps are highlighted.



10. Assign services to clients. Please assign services under Service Method tab. You may also choose Select All at the bottom of the page if the groupings are all using the same service on that page.

ANOVA - Assign Clients to Services

Search									
Select All	Identification	:	Name :	Sex	:	Date of Birth	:	Service Method	
	Adult-1-A		Yesenia BURCH	Female		1963/05/14		Group A	•
	Adult-54-B		Cristina STANLEY	Female		1979/02/14		Group B	•
	Adult-53-B		Bailey STANLEY	Female		1973/07/06		Group B	•
	Adult-55-B		Anna YOUNG	Female		1961/10/10		Group B	•
	Adult-51-B		Conor BRAY	Male		1999/08/25		Group B	•
	Adult-52-B		Keegan DONOVAN	Male		1995/03/10		Group B	•
	Adult-56-B		Braxton HALE	Male		1980/10/27		Group B	•
	Adult-59-B		Tatum JONES	Female		1987/07/14		Group B	•
	Adult-58-B		Luis POWELL	Male		1996/05/21		Group B	•
	Adult-60-B		Tori PACHECO	Female		1980/11/23		Group B	•
	Adult-57-B		Veronica FINLEY	Female		1992/05/21		Group B	•
	Adult-44-B		Kayleigh MELENDEZ	Female		1994/03/22		Group B	•

	Adult-79-B	Ryan CRUZ	Male	1975/05/03	Group B	v
	Adult-78-B	Tyrone HESTER	Male	1978/08/31	Group B	v
	Adult-80-B	Carolina WHITNEY	Female	1968/05/21	Group B	v
	Adult-77-B	Carlos ZAVALA	Male	1973/07/17	Group B	•
	Adult-70-B	Scott MIRANDA	Male	1978/07/18	Group B	v
	Adult-64-B	Chad RUIZ	Male	1967/04/14	Group B	v
	Adult-63-B	Evan ERICKSON	Male	1987/04/13	Group B	v
	Adult-65-B	Alexis MERRITT	Female	1966/05/09	Group B	v
	Adult-62-B	Rene TERRY	Male	1965/01/12	Group B	•
	Adult-66-B	Paola DUFFY	Female	1996/07/15	Group B	•
	Adult-69-B	Lauren JORDAN	Female	1964/01/06	Group B	v
	Adult-68-B	Chelsey HAYS	Female	1984/08/25	Group B	· ·
H I 2 3 4	I D D					21 - 40 of 80 items
ASSIGN SELECTED TO GROUP A	ASSIGN SELECTED TO GROUP B					
GO BACK						CONTINUE TO ASSESSMENT HOME

11. Please make sure to click on every page of Assessed Persons and assign them a service.

Image: comparison of compari	ANNE SY A	Jayacimoniyo	WORL	1333104103		
Adult-37-A Bianca HOLT Female 1988/05/03 Group A • Adult-30-A Johnny ROGERS Male 1987/12/27 Group A • Adult-24-A Larry CASEY Male 1988/06/21 Group A • Adult-23-A Marcos KIDD Male 1988/06/21 Group A • Adult-23-A Marcos KIDD Male 1988/06/21 Group A • Adult-25-A Alsha MCLAUGHLIN Female 1988/06/21 Group A • Adult-22-A Jenna DOWNS Female 1998/10/21 Group A • Adult-26-A Billy MCDANIEL Male 1999/03/21 Group A • Adult-28-A Dylan SWANSON Male 1975/04/09 Group A • Adult-28-A Hugo PONCE Male 1975/04/09 Group A •	Adult-38-A	Jordon CONWAY	Male	1963/07/07	Group A	v
Image: Adult-30-A Johnry ROGERS Male 1987/12/27 Group A • Image: Adult-24-A Larry CASEY Male 1973/03/05 Group A • Image: Adult-23-A Marcos KIDD Male 1988/06/21 Group A • Image: Adult-25-A Malon DOWNS Female 1988/04/20 Group A • Image: Adult-22-A Jenna DOWNS Female 1999/10/21 Group A • Image: Adult-26-A Jenna DOWNS Female 1999/10/21 Group A • Image: Adult-26-A Jenna DOWNS Male 1993/03/21 Group A • Image: Adult-26-A Dylan SWANSON Male 1978/11/04 Group A • Image: Adult-28-A Dylan SWANSON Male 1975/04/09 Group A • Image: Adult-28-A Hugo PONCE Male 1975/04/09 Group A •	Adult-40-A	Brennan HERRERA	Male	1975/10/05	Group A	v
Image: Adult-24-A Larry CASEY Male 1973/03/05 Group A • Image: Adult-23-A Marcos KIDD Male 1988/06/21 Group A • Image: Adult-25-A Alsha MCLAUGHLIN Female 1988/04/20 Group A • Image: Adult-22-A Jenna DOWNS Female 1998/10/21 Group A • Image: Adult-22-A Jenna DOWNS Female 1998/10/21 Group A • Image: Adult-22-A Jenna DOWNS Female 1998/10/21 Group A • Image: Adult-22-A Jenna DOWNS Female 1998/10/21 Group A • Image: Adult-22-A Jenna DOWNS Male 1993/03/21 Group A • Image: Adult-22-A Julta SWANSON Male 1975/11/04 Group A • Image: Adult-28-A Hugo PONCE Male 1975/04/09 Group A •	Adult-37-A	Bianca HOLT	Female	1988/05/03	Group A	v
Image: Constraint of the second of the se	Adult-30-A	Johnny ROGERS	Male	1987/12/27	Group A	v
Adult-25-A Alisha MCLAUGHLIN Female 1984/04/20 Group A • Adult-22-A Jenna DOWNS Female 1998/10/21 Group A • Adult-26-A Billy MCDANIEL Male 1993/03/21 Group A • Adult-29-A Dylan SWANSON Male 1978/11/04 Group A • Adult-28-A Hugo PONCE Male 1975/04/09 Group A •	Adult-24-A	Larry CASEY	Male	1973/03/05	Group A	v
Adult-22-A Jenna DOWNS Female 1998/10/21 Group A * Image: Adult-26-A Billy MCDANIEL Male 1993/03/21 Group A * Image: Adult-29-A Dylan SWANSON Male 1978/11/04 Group A * Image: Adult-28-A Hugo PONCE Male 1975/04/09 Group A *	Adult-23-A	Marcos KIDD	Male	1988/06/21	Group A	v
Adult-26-A Billy MCDANIEL Male 1993/03/21 Group A * Adult-29-A Dylan SWANSON Male 1978/11/04 Group A * Adult-28-A Hugo PONCE Male 1975/04/09 Group A *	Adult-25-A	Alisha MCLAUGHLIN	Female	1984/04/20	Group A	v
Adult-29-A Dylan SWANSON Male 1978/11/04 Group A * Adult-28-A Hugo PONCE Male 1975/04/09 Group A *	Adult-22-A	Jenna DOWNS	Female	1998/10/21	Group A	v
Adult-28-A Hugo PONCE Male 1975/04/09 Group A *	Adult-26-A	Billy MCDANIEL	Male	1993/03/21	Group A	v
	Adult-29-A	Dylan SWANSON	Male	1978/11/04	Group A	v
Adult-27-A Ahmad DUNCAN Male 1978/11/04 Group A *	Adult-28-A	Hugo PONCE	Male	1975/04/09	Group A	v
	Adult-27-A	Ahmad DUNCAN	Male	1978/11/04	Group A	v
→ H + 1 2 3 4 → H 61-80 of 80 ite	 3 4 > >					61 - 80 of 80 items

ASSIGN SELECTED TO GROUP A ASSIGN SELECTED TO GROUP B

GO BACK

CONTINUE TO ASSESSMENT HOME

12. Click on **Continue to Assessment Home.**

	Adult-30-A	Johnny ROGERS	Male	1987/12/27	Group A	•
	Adult-24-A	Larry CASEY	Male	1973/03/05	Group A	•
	Adult-23-A	Marcos KIDD	Male	1988/06/21	Group A	v
	Adult-25-A	Alisha MCLAUGHLIN	Female	1984/04/20	Group A	v
	Adult-22-A	Jenna DOWNS	Female	1998/10/21	Group A	v
	Adult-26-A	Billy MCDANIEL	Male	1993/03/21	Group A	v
	Adult-29-A	Dylan SWANSON	Male	1978/11/04	Group A	•
	Adult-28-A	Hugo PONCE	Male	1975/04/09	Group A	v
	Adult-27-A	Ahmad DUNCAN	Male	1978/11/04	Group A	• •
H H 1 2 3	H H					61 - 80 of 80 items
ASSIGN SELECTED TO GROUP A	ASSIGN SELECTED TO GROUP B					

GO BACK

13. Click on Assign Date Numbers to Forms.

ANOVA Assessment

CONTINUE TO ASSESSMENT HOME

Complete the steps below to create an ANOVA Assessment report. Completed steps are highlighted.

â	1. Import forms data	Import data directly from ASEBA-Web™ or from ASEBA-Web™, ASEBA- PC™, or ASEBA-Network™ via a data file. This step is now locked.
*	2. Assign Clients to Services	Select which service the assessed person received between Date 1 and Date 2.
	3. Assign Date Numbers to Forms	Group forms with similar dates, such as setting the earliest dates to Date 1 (Intake) and subsequent dates to Date 2, Date 3, etc. up to Date 9, if applicable.

14. On this page, please assign Date 1 and Date 2 to **each Assessed person** for this Anova Report. After assigning Date 1 and Date 2, please click on **Next** to go the the next Assessed Person in the list. The dates should appear in order of oldest to newest on the list. Once you have completed assigning dates to all Assessed Persons, please click on **Continue to Assessment Home**. This step will take the most time.

		For eac	h client you must select the	gn Date # to F	the Last (Date2) form		
		PREVIOUS		Trinity CAIN	N	EXT	C
			↓Form	is for Trinity CAIN ↓			
ral Id	Form Type	Informant	Date Completed	IntT	Ext T	Total T	Date
1-4	ASR 18-59	Adult-74-B	2018/09/22	60	60	60	Date 1 Date 2
-2	ASR 18-59	Adult-74-B	2019/03/20	53	53	53	O Date 1 Date 2
< 1 →	×						1 - 2 of 2 item
ВАСК							CONTINUE TO ASSESSMENT H
DAUN							
DALK		For eac	ANOVA Assi	gn Date # to Fo			
DALK		For each previous	h client you must select the	-		ĸŢ	C
DALK			h client you must select the	Intake (Date1) form and t	he Last (Date2) form	रा	C
DALK			ch client you must select the	Intake (Date1) form and t	he Last (Date2) form	κŢ	С
	Form Type		ch client you must select the	Intake (Date1) form and t esenia BURCH 80/80	he Last (Date2) form	KT Total T	C
ival Id	Form Type ASR 18-59	PREVIOUS	ch client you must select the Yα ↓ Forms	Intake (Date1) form and t esenia BURCH avyao for Yesenia BURCH 1	he Last (Date2) form		
val Id		PREVIOUS	ch client you must select the Ye ↓ Forms Date Completed	Intake (Date1) form and t esenia BURCH 60/20 for Yesenia BURCH 1 Int T	he Last (Date2) form NEI	Total T	Date
val 1d N-2	ASR 18-59	PREVIOUS Informant Adult-1-A	th client you must select the Ye J Forms Date Completed 2018/05/16	Intake (Date1) form and t esenia BURCH for Yesenia BURCH 1 Int T 62	he Last (Date2) form NEI	Total T 66	Date © Date 1 Date 2

15. Click on Define Covariates.

ANOVA Assessment

Complete the steps below to create an ANOVA Assessment report. Completed steps are highlighted.



16. On these pages, you can view Client Characteristics for Analysis of Covariance. Click Continue.

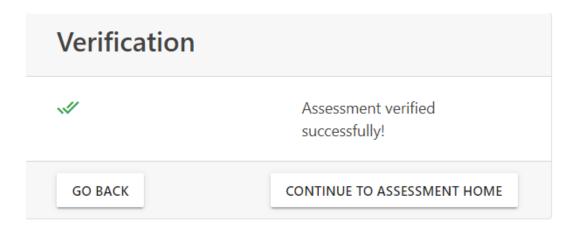
Form Type	Client's ID	Date #	Date Completed	Relation to Client	Client's Gender	Client's Age	User Defined	User Defined 2	User Defined Text 1	User Defined Text 2
ASR	Adult-79	2018/12/09	2018/12/09		м	43	4		ASR_M_36	
ASR	Adult-2	2018/10/12	2018/10/12		F	34	1		ASR_F_18	
ASR	Adult-14	2018/10/11	2018/10/11		м	21	1		ASR_M_18	
ASR	Adult-10	2018/11/17	2018/11/17		F	46	1		ASR_F_36	
ASR	Adult-31	2018/09/24	2018/09/24		F	40	2		ASR_F_36	
ASR	Adult-61	2018/09/11	2018/09/11		м	56	4		ASR_M_36	
ASR	Adult-41	2018/09/30	2018/09/30		м	29	3		ASR_M_18	
ASR	Adult-68	2018/07/26	2018/07/26		F	33	4		ASR_F_18	
ASR	Adult-19	2018/09/06	2018/09/06		F	45	1		ASR_F_36	
ASR	Adult-37	2018/09/15	2018/09/15		F	30	2		ASR_F_18	
ASR	Adult-6	2018/12/05	2018/12/05		F	21	1		ASR_F_18	
ASR	Adult-16	2019/05/20	2019/05/20		м	23	1		ASR_M_18	
ASR	Adult-77	2018/09/08	2018/09/08		м	45	4		ASR_M_36	
R	Adult-47	2018/10/22	2018/10/22		м	33	3		ASR_M_18	
R	Adult-17	2018/01/14	2018/01/14		F	36	1		ASR_F_36	
R	Adult-79	2019/06/08	2019/06/08		м	44	4		ASR_M_36	
R	Adult-13	2019/02/16	2019/02/16		м	58	1		ASR_M_36	
R	Adult-20	2018/09/17	2018/09/17		F	22	1		ASR_F_18	
R	Adult-40	2018/11/25	2018/11/25		м	43	2		ASR_M_36	
R	Adult-30	2018/07/17	2018/07/17		м	30	2		ASR_M_18	
R	Adult-7	2018/04/17	2018/04/17		м	21	1		ASR_M_18	
R	Adult-23	2018/04/01	2018/04/01		м	29	2		ASR_M_18	
R	Adult-12	2018/05/09	2018/05/09		F	35	1		ASR_F_18	
R	Adult-53	2019/04/21	2019/04/21		F	45	3		ASR_F_36	
R	Adult-58	2019/02/25	2019/02/25		м	22	3		ASR_M_18	
R	Adult-36	2019/02/23	2019/02/25		F	35	3		ASR_M_10	
R	Adult-49 Adult-59	2019/03/28	2019/03/28		F	31	3		ASR_F_18	
R	Adult-64	2019/01/01	2019/01/01		м	51	4		ASR_M_36	
◀ 1 2	3 4 5	6 7 8 >	H						1	41 - 160 of 160 items

Client Characteristics for Analysis of Covariance

17. Click on Verify Assessment.



If the Verification is successful, you will see the window below. If it is not, the verification will tell you want his wrong and to go back and edit the issue. Please click on **Continue to Assessment Home.**

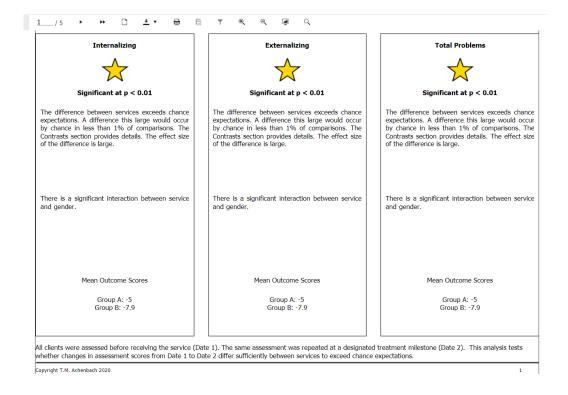


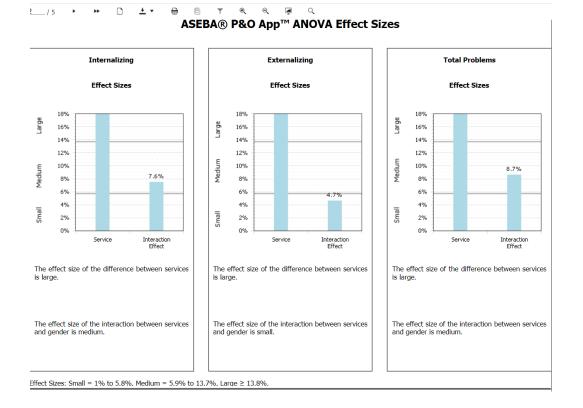
18. Click on Generate the ANOVA Assessment for the ANOVA Report.

ħ =	2. Assign Clients to Services	Select which service the assessed person received between Date 1 and Date 2.
	3. Assign Date Numbers to Forms	Group forms with similar dates, such as setting the earliest dates to Date 1 (Intake) and subsequent dates to Date 2, Date 3, etc. up to Date 9, if applicable.
¢	4. Define Covariates	View and identify any potential covariates in the data.
\odot	5. Verify Assessment	Verify that there is sufficient data to run a proper report, and display any errors or inconsistencies.
	6. Generate the ANOVA Assessment	Generate the ANOVA assessment report.
go back	VIEW / MODIFY THE DATASET	CLOSE ASSESSMENT

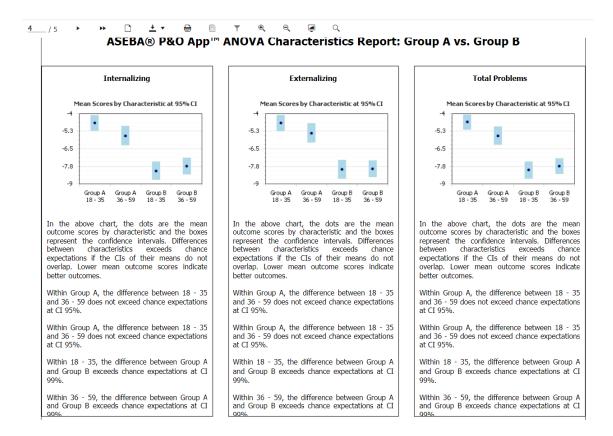
19. Choose either **Client Characteristics or Covariates** that you wish to generate the ANOVA report on. In this example, Gender was chosen. Click **Generate Report**.

ANOVA Report Generation									
Service Counts	Internalizing	Internalizing Problems Scale		Externalizing Problems Scale		Total Problems Scale			
Group A Group B	Date 1 40 40	Date 2 40 40	Date 1 40 40	Date 2 40 40	Date 1 40 40	Date 2 40 40			
Client Characteristics	O G	ender		O Age Range					
Covariates	Ou	O User Defined 1		O User Defined Text 1					
GO BACK						GENERATE REPORT			





ASEBA® P&O App[™] ANOVA Contrasts Report: Group A vs. Group B Internalizing Externalizing **Total Problems** Significant at 99% CI Significant at 99% CI Significant at 99% CI Mean Outcome Scores at 99% CI Mean Outcome Scores at 99% CI Mean Outcome Scores at 99% CI -5.3 -5.3 -5.3 -6.5 -6.5 -6.5 -7.8 -7.8 -7.8 . -9 -9 -9 Group A Group A Group A Group B Group B Group B In the above chart, the dots are the mean In the above chart, the dots are the mean In the above chart, the dots are the mean outcome scores and the boxes represent the confidence intervals. Differences between mean outcome scores and the boxes represent the confidence intervals. Differences between mean outcome scores and the boxes represent the confidence intervals. Differences between mean outcomes scores exceeds chance expectations if the CIs of their means do not overlap. Lower outcomes scores exceeds chance expectations if the CIs of their means do not overlap. Lower outcomes scores exceeds chance expectations if the CIs of their means do not overlap. Lower mean outcome scores indicate better outcomes. mean outcome scores indicate better outcomes mean outcome scores indicate better outcomes. The difference between mean outcome scores The difference between mean outcome scores The difference between mean outcome scores between Group A and Group B exceeds chance between Group A and Group B exceeds chance between Group A and Group B exceeds chance expectations at CI 99%. expectations at CI 99%. expectations at CI 99%. Mean Outcome Scores Mean Outcome Scores Mean Outcome Scores Group A: -5 99% CI [-5.6, -4.5] Group A: -5 99% CI [-5.5, -4.4] Group A: -5 99% CI [-5.5, -4.4] Group B: -7.9 99% CI [-8.4, -7.3] Group B: -7.9 99% CI [-8.5, -7.4] Group B: -7.9 99% CI [-8.4, -7.3]



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ASEBA® P&O App™ Appendix: ANOVA Comparison Tables

F-Tests

Scale	Test Name	F-Value	Critical Value p = 0.10	Critical Value p = 0.05	Critical Value p = 0.01	Outcome	Effect Size	Effect Size Category
Internalizing	Service	91.739	2.791	4.001	7.077	Significant at $p < 0.01$	54.692%	Large
Internalizing	Interactions	6.212	2.791	4.001	7.077	Significant at p < 0.05	7.556%	Medium
Externalizing	Service	97.594	2.791	4.001	7.077	Significant at $p < 0.01$	56.22%	Large
Externalizing	Interactions	3.714	2.791	4.001	7.077	Significant at $p < 0.10$	4.659%	Small
Total Problems	Service	104.581	2.791	4.001	7.077	Significant at p < 0.01	57.914%	Large
Total Problems	Interactions	7.224	2.791	4.001	7.077	Significant at $p < 0.01$	8.68%	Medium

Pairwise Comparisons

Scale	Test Name	Ranges	Outcome
Internalizing	Group A vs. Group B Mean	-5.5854.465, -8.4357.315	Significant at 99% CI
Internalizing	Group A Characteristics	-5.214.123, -6.2284.897	Not Significant at 95% CI
Internalizing	Group B Characteristics	-8.6837.428, -8.2957.16	Not Significant at 95% CI
Internalizing	Group A vs. Group B Characteristic 1	-5.3893.944, -8.897.221	Significant at 99% CI
Internalizing	Group A vs. Group B Characteristic 2	-6.4474.678, -8.4826.973	Significant at 99% CI
Externalizing	Group A vs. Group B Mean	-5.5164.384, -8.4917.359	Significant at 99% CI
Externalizing	Group A Characteristics	-5.2164.117, -6.0484.702	Not Significant at 95% CI
Externalizing	Group B Characteristics	-8.5797.31, -8.4837.335	Not Significant at 95% CI
Externalizing	Group A vs. Group B Characteristic 1	-5.3983.935, -8.7897.1	Significant at 99% CI
Externalizing	Group A vs. Group B Characteristic 2	-6.2714.479, -8.6737.145	Significant at 99% CI
Total Problems	Group A vs. Group B Mean	-5.5044.446, -8.3797.321	Significant at 99% CI
Total Problems	Group A Characteristics	-5.0974.07, -6.1914.934	Not Significant at 95% CI
Total Problems	Group B Characteristics	-8.5937.407, -8.2637.191	Not Significant at 95% CI
Total Problems	Group A vs. Group B Characteristic 1	-5.2663.901, -8.7887.212	Significant at 99% CI
Total Problems	Group A vs. Group B Characteristic 2	-6.3994.726, -8.447.014	Significant at 99% CI

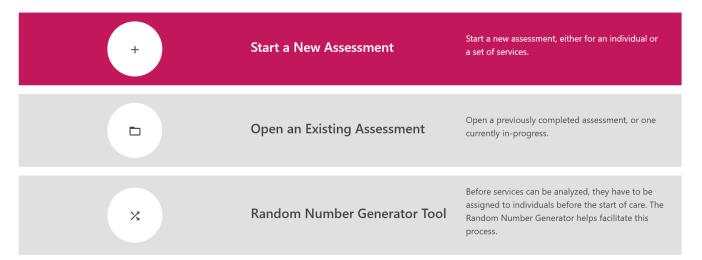
How to Create a Chi-Square Report:

Pearson's Chi-Square Test for Independence determines if the proportion of desirable outcomes between services exceed chance expectations. Outcomes are divided into categories based off of certain selectable criteria, and the proportion of those categories from each service is tested to see if the categorization is independent of the choice of service. **It is recommended that you have data from 50+ Assessed persons before attempting an Chi-Square Report.**

- 1. Sign in to ASEBA P&O at p-and-o.org or p-and-o.eu
- 2. Click on Start a New Assessment.

P&O App[™] Assessments

Assessments can be done on individuals or can be done on different sets of services provided to individuals.



3. Create a name for you New Chi-Square Assessment and click Next.

Create New Assessment	
Assessment Name Chi-Square 1	
Notes	
GO BACK	NEXT

4. Select a Data Source - from Aseba-Web, Data file (Excel) or another P&O App Assessment.

For this example, I will be importing data from a Excel data file.

New Assessment - Select Data Source

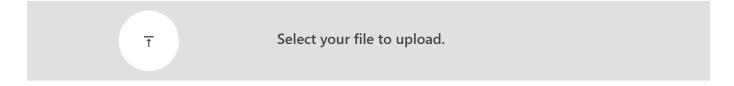
Select where the data for the new assessment is coming from.



5. Select the file to import

Importing data from Data Files

Browse and select the file you want to import



GO BACK

ASEBA [∞] P&O App™		Home My Account (PANDOTESTER) 🔻 Logo
	Importing data from Data Files Browse and select the file you want to import	5
Ţ	Select your file to upload.	P&O_2_Service_Test.xlsx
50 GO BACK	»	

6. Select the Assessed persons you want to import or leave on Select All and click Continue.

Select Assessed Persons

Select the assessed persons that will be used in the analysis.

Search...

List of Available Assessed Persons

Select All	:	Identification 1	:	Name	:	Date of Birth	:	Gender	:
~		A1-A		Beau FLOWERS				Male	
×		A2-A		Albert GRIFFITH				Male	
×		A3-A		Jayden MCINTYRE				Male	
×		A4-A		Daniella COHEN				Female	
×		A5-A		Joe SUMMERS				Male	
×		A6-A		Saul GUZMAN				Male	
×		A7-A		Braxton MENDEZ				Male	
~		A8-A		Elisabeth BENDER				Female	
×		A9-A		Andres CARDENAS				Male	
		A10-A		Madelyn ALEXANDER				Female	
×		A-8A		Elisabeth BENDER				Female	
		A-6A		Andres CARDENAS				Male	
V		A10-A		Madelyn ALEXANDER		Female			
2		A11-A		Diana HENSON				Female	
*		A12-A		Ella NICHOLSON				Female	
×		A13-A		Dallas FLORES				Male	
×		A14-A		Blaine MCKEE				Male	
×.		A15-A		Santiago NEWTON				Male	
V		A16-A		Ismael HINES				Male	
2		A17-A		Charlotte HUFF				Female	
V		A18-A		Tiara MORAN				Female	
V		A19-A		Sharon BARBER				Female	
X		A20-A		Caleb HODGE				Male	
H 4 1 2	н								1 - 20 of 40 items
GO BACK									CONTINUE

7. Click on Chi-Square

Select P&O App[™] Assessment Type

Select which type of assessment you'd like to apply to your data set. E-Units are charged after this step.

	1	Individual Scale Score	Conduct an analysis for a single individual person. The goal of this analysis is to show whether or not the difference in scale scores between two assessments conducted at different dates exceed chance expectations.
	*	Chi-Square	Pearson's Chi-Square Test for Independence determines if the proportion of desirable outcomes between services exceed chance expectations. Outcomes are divided into categories based off of certain selectable criteria, and the proportion of those categories from each service is tested to see if the categorization is independent of the choice of service.
	*	ANOVA	Analysis of Variance determines if the mean outcome scores between services exceed chance expectations. Outcomes are also tested by characteristic to look for interaction effects. Covariates can be defined and may account for some of the difference.
GO BACK			

8. Name the services you provide for the Chi-Square Assessment Report. In the example below, Group A and Group B are used. Click Next.

Create New Assessment	Create a new Chi-Square assessment.
Service Name Group A Service Name Group B Add more services	
GO BACK	NEXT

9. Click on Assign Client to Services.

Chi-Square Assessment

Complete the steps below to create an Chi-Square Assessment report. Completed steps are highlighted.

Ĥ	1. Import forms data	Import data directly from ASEBA-Web™ or from ASEBA-Web™, ASEBA- PC™, or ASEBA-Network™ via a data file. This step is now locked.
	2. Assign Clients to Services	Select which service the assessed person received between Date 1 and Date 2.
	3. Assign Date Numbers to Forms	Group forms with similar dates, such as setting the earliest dates to Date 1 (Intake) and subsequent dates to Date 2, Date 3, etc. up to Date 9, if applicable.

10. Assign services to clients. Please assign services under Service Method tab. You may also choose Select All at the bottom of the page if the groupings are all using the same service on that page.

Search											
Select All	:	Identification	:	Name	:	Sex	:	Date of Birth	:	Service Method	
		Adult-1-A		Yesenia BURCH		Female		1963/05/14		Group A	•
		Adult-54-B		Cristina STANLEY		Female		1979/02/14		Group B	
		Adult-53-B		Bailey STANLEY		Female		1973/07/06		Group B	v
		Adult-55-B		Anna YOUNG		Female		1961/10/10		Group B	v
		Adult-51-B		Conor BRAY		Male		1999/08/25		Group B	•
		Adult-52-B		Keegan DONOVAN		Male		1995/03/10		Group B	T
		Adult-56-B		Braxton HALE		Male		1980/10/27		Group B	•
		Adult-59-B		Tatum JONES		Female		1987/07/14		Group B	T
		Adult-58-B		Luis POWELL		Male		1996/05/21		Group B	Ψ
		Adult-60-B		Tori PACHECO		Female		1980/11/23		Group B	▼
		Adult-57-B		Veronica FINLEY		Female		1992/05/21		Group B	v
		Adult-44-B		Kayleigh MELENDEZ		Female		1994/03/22		Group B	•

ANOVA - Assign Clients to Services

	Adult-79-B	Ryan CRUZ	Male	1975/05/03	Group B	· ·
	Adult-78-B	Tyrone HESTER	Male	1978/08/31	Group B	·
	Adult-80-B	Carolina WHITNEY	Female	1968/05/21	Group B	•
	Adult-77-B	Carlos ZAVALA	Male	1973/07/17	Group B	*
	Adult-70-8	Scott MIRANDA	Male	1978/07/18	Group B	· ·
	Adult-64-8	Chad RUIZ	Male	1967/04/14	Group B	·
	Adult-63-B	Evan ERICKSON	Male	1987/04/13	Group B	*
	Adult-65-B	Alexis MERRITT	Female	1966/05/09	Group B	*
	Adult-62-B	Rene TERRY	Male	1965/01/12	Group B	*
	Adult-66-B	Paola DUFFY	Female	1996/07/15	Group B	· ·
	Adult-69-B	Lauren JORDAN	Female	1964/01/06	Group B	·
	Adult-68-B	Chelsey HAYS	Female	1984/08/25	Group B	<u> </u>
H 4 1 2 3	4 ⊨ ⊨					21 - 40 of 80 items
ASSIGN SELECTED TO GROUP	A ASSIGN SELECTED TO GROUP B					
GO BACK						CONTINUE TO ASSESSMENT HOME

11. Please make sure to click on every page of Assessed Persons and assign them a service.

<u>ц</u>		зауман полича	initiane.	1000	Group A	
	Adult-38-A	Jordon CONWAY	Male	1963/07/07	Group A	*
	Adult-40-A	Brennan HERRERA	Male	1975/10/05	Group A	*
	Adult-37-A	Bianca HOLT	Female	1988/05/03	Group A	v
	Adult-30-A	Johnny ROGERS	Male	1987/12/27	Group A	*
	Adult-24-A	Larry CASEY	Male	1973/03/05	Group A	*
	Adult-23-A	Marcos KIDD	Male	1988/06/21	Group A	v
	Adult-25-A	Alisha MCLAUGHLIN	Female	1984/04/20	Group A	v
	Adult-22-A	Jenna DOWNS	Female	1998/10/21	Group A	v
	Adult-26-A	Billy MCDANIEL	Male	1993/03/21	Group A	v
	Adult-29-A	Dylan SWANSON	Male	1978/11/04	Group A	*
	Adult-28-A	Hugo PONCE	Male	1975/04/09	Group A	*
	Adult-27-A	Ahmad DUNCAN	Male	1978/11/04	Group A	• •
→ + + 1 2 3	4 ► H					61 - 80 of 80 items
ASSIGN SELECTED TO GROU	IP A ASSIGN SELECTED TO GROUP B					
ASSIGN SELECTED TO GROU	A A A A A A A A A A A A A A A A A A A					

GO BACK

CONTINUE TO ASSESSMENT HOME

12. Click on **Continue to Assessment Home.**

	Adult-30-A	Johnny ROGERS	Male	1987/12/27	Group A	v
	Adult-24-A	Larry CASEY	Male	1973/03/05	Group A	v
	Adult-23-A	Marcos KIDD	Male	1988/06/21	Group A	·
	Adult-25-A	Alisha MCLAUGHLIN	Female	1984/04/20	Group A	*
	Adult-22-A	Jenna DOWNS	Female	1998/10/21	Group A	*
	Adult-26-A	Billy MCDANIEL	Male	1993/03/21	Group A	*
	Adult-29-A	Dylan SWANSON	Male	1978/11/04	Group A	*
	Adult-28-A	Hugo PONCE	Male	1975/04/09	Group A	¥
	Adult-27-A	Ahmad DUNCAN	Male	1978/11/04	Group A	Ψ
H 4 1 2 3	4 ► ₩					61 - 80 of 80 items

ASSIGN SELECTED TO GROUP A ASSIGN SELECTED TO GROUP B

```
GO BACK
```

13. Click on Assign Date Numbers to Forms.

Chi-Square Assessment

Complete the steps below to create an Chi-Square Assessment report. Completed steps are highlighted.



14. On this page, please assign Date 1 and Date 2 to **each Assessed person** for this Chi-Square Report. After assigning Date 1 and Date 2, please click on **Next** to go the the next Assessed Person in the list. The dates should appear in order of oldest to newest on the list. Once you have completed assigning dates to all Assessed Persons, please click on **Continue to Assessment Home**. This step will take the most time.

Chi-Square Assign Date # to Forms For each client you must select the Intake (Date1) form and the Last (Date 2) form							
		PREVIOUS	Yeseni	a BURCH	NEXT		C
1 Forms for Yesenia BURCH 1							
Eval Id	Form Type	Informant	Date Completed	Int T	Ext T	Total T	Date
IN-2	ASR 18-59	Adult-1-A	2018/05/16	62	71	66	Date 1 Date 2
PI-3	ASR 18-59	Adult-1-A	2018/11/11	56	65	60	O Date 1 Date 2
M 4 1 > M 1 - 2 of 2 items							
GO BACK							CONTINUE TO ASSESSMENT HOME

Chi-Square Assign Date # to Forms

For each client you must select the Intake (Date1) form and the Last (Date 2) form

		PREVIOUS	Ahmad DUNCAN		NEX	KΤ	С
				80/80			
			↓ Forms fc	or Ahmad DUNCAN ↓			
Eval Id	Form Type	Informant	Date Completed	Int T	Ext T	Total T	Date
IN-1	ASR 18-59	Adult-27-A	2018/07/30	61	65	62	Date 1 Date 2
PI-1	ASR 18-59	Adult-27-A	2019/02/02	55	59	56	O Date 1 Date 2
₩ 4 1 >	₽I						1 - 2 of 2 items
GO BACK						(CONTINUE TO ASSESSMENT HOME

15. Click on Classify Outcomes of Clients.

Chi-Square Assessment

Complete the steps below to create an Chi-Square Assessment report. Completed steps are highlighted.

Ê	1. Import forms data	Import data directly from ASEBA-Web™ or from ASEBA-Web™, ASEBA- PC™, or ASEBA-Network™ via a data file. This step is now locked.
ħ =	2. Assign Clients to Services	Select which service the assessed person received between Date 1 and Date 2.
	3. Assign Date Numbers to Forms	Group forms with similar dates, such as setting the earliest dates to Date 1 (Intake) and subsequent dates to Date 2, Date 3, etc. up to Date 9, if applicable.
¢	4. Classify Outcomes of Clients	Choose one of two strategies to classify the outcomes into two categories. The strategies are "5-Point Drop in T-Score" or "Cross from Borderline to Normal".

Click on either Drop of 5 points in the scale T score or Scale T score went from 16. Clinical or Borderline-Clinical to Normal. In the example below, Drop of 5 points was chosen.

Chi-Square Outcome Classification

P&O App™ will go through all assessed persons automatically classifying outcomes as "Good" or "Not-Good".

Method for automatic classification of outcomes

Drop of 5 points in the scale T Score
 Scale T Score went from Clinical or Borderline-Clinical to Normal

Id	Name	Int Change	Int Outcome	Ext Change	Ext Outcome	Total Change	Total Outcome
36	Yesenia BURCH	62-56=6	Good	71-65=6	Good	66-60=6	Good
36	Bailey DEAN	57-62=-5	Not-Good	65-71=-6	Not-Good	60-66=-6	Not-Good
36	Bryanna HATFIELD	56-63=-7	Not-Good	58-65=-7	Not-Good	56-63=-7	Not-Good
36	Shayla YOUNG	78-72=6	Good	70-65=5	Good	74-68=6	Good
36	Tate LONG	55-61=-6	Not-Good	58-64=-6	Not-Good	56-62=-6	Not-Good
36	Ronnie RUIZ	68-62=6	Good	76-69=7	Good	71-65=6	Good
36	Deshawn RUIZ	59-64=-5	Not-Good	63-68=-5	Not-Good	60-65=-5	Not-Good

Each page may be viewed. Click on Continue to Assessment Home.

36	Ruben BALLARD	61-67=-6	Not-Good	56-61=-5	Not-Good	58-64=-6	Not-Good
36	Desiree TRUJILLO	71-63=8	Good	65-58=7	Good	68-60=8	Good
36	Clarissa LEWIS	62-58=4	Not-Good	70-65=5	Good	65-61=4	Not-Good
36	Cierra ARCHER	61-64=-3	Not-Good	60-63=-3	Not-Good	60-63=-3	Not-Good
36	Marcus MOSS	62-56=6	Good	66-59=7	Good	63-57=6	Good
36	Jenna DOWNS	66-61=5	Good	64-59=5	Good	65-60=5	Good
36	Marcos KIDD	60-66=-6	Not-Good	56-62=-6	Not-Good	58-64=-6	Not-Good
36	Larry CASEY	61-55=6	Good	69-63=6	Good	64-58=6	Good
36	Alisha MCLAUGHLIN	61-66=-5	Not-Good	56-61=-5	Not-Good	58-63=-5	Not-Good
36	Billy MCDANIEL	68-65=3	Not-Good	67-64=3	Not-Good	67-64=3	Not-Good
36	Ahmad DUNCAN	61-55=6	Good	65-59=6	Good	62-56=6	Good
H 4 1 2 3 4 + H 1-20 of 80 items							

GO BACK

CONTINUE TO ASSESSMENT HOME

17. Click on Verify Assessment.

ҟ₌	2. Assign Clients to Services	Select which service the assessed person received between Date 1 and Date 2.
	3. Assign Date Numbers to Forms	Group forms with similar dates, such as setting the earliest dates to Date 1 (Intake) and subsequent dates to Date 2, Date 3, etc. up to Date 9, if applicable.
6	4. Classify Outcomes of Clients	Choose one of two strategies to classify the outcomes into two categories. The strategies are "5-Point Drop in T-Score" or "Cross from Borderline to Normal".
$\overline{\mathbf{O}}$	5. Verify Assessment	Verify that there is sufficient data to run a proper report, and display any errors or inconsistencies.
~	6. Generate the Chi-Square Assessment	Generate the Chi-Square assessment report.
GO BACK	BROWSE MY DATA	CLOSE ASSESSMENT

If the Verification is successful, you will see the window below. If it is not, the verification will tell you want his wrong and to go back and edit the issue. Please click on **Continue**.

Verification	
~	Assessment verified successfully!
GO BACK	CONTINUE

An example of an error.

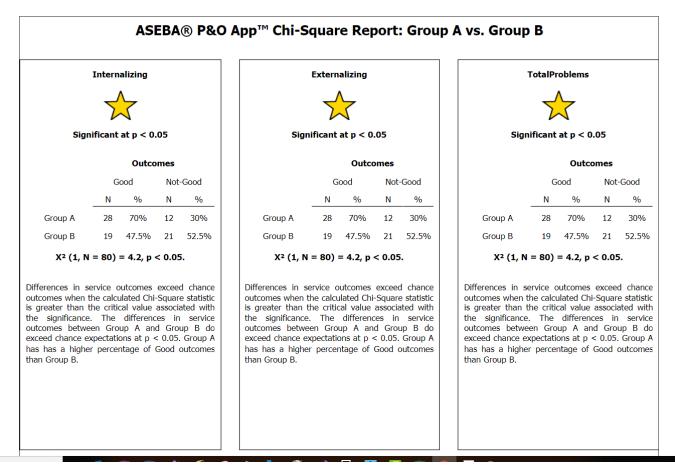
Verification	
0	Minimum count of 'Good' outcomes for the Internalizing Scale in service Group B is less
•	than 5! Minimum count of 'Good' outcomes for the Externalizing Scale in service Group B is less
0	than 5! Minimum count of 'Good' outcomes for the Total Problems Scale in service
9	Group B is less than 5! Minimum count of 'Good' outcomes for the Internalizing Scale in service Group A is less than 5!
GO BACK	CONTINUE

18. Click on Generate the Chi-Square Assessment tab.

	3. Assign Date Numbers to Forms	Group forms with similar dates, such as setting the earliest dates to Date 1 (Intake) and subsequent dates to Date 2, Date 3, etc. up to Date 9, if applicable.
e	4. Classify Outcomes of Clients	Choose one of two strategies to classify the outcomes into two categories. The strategies are "5-Point Drop in T-Score" or "Cross from Borderline to Normal".
0	5. Verify Assessment	Verify that there is sufficient data to run a proper report, and display any errors or inconsistencies.
~	6. Generate the Chi-Square Assessment	Generate the Chi-Square assessment report.
GO BACK	BROWSE MY DATA	CLOSE ASSESSMENT

Below is an example of a Chi-Square Report.

< <u>1</u>/2 → → D <u>+</u> → ⊕ □ ▼ € € ∡ Q



4 <u>2</u>/2 → → □ <u>+</u> ▼ ⊕ □ ▼ ⊕ ⊖, ⊂ Q

pyright T.M. Ach	enbach 2020											1
ASEBA	NR P&C	App™ (Chi-Squ	uare Re	eport: G	roup A	vs. Gro	up B Ap	pendix	: Comp	arison	Tables
Internalizin	g											
Group A Good	Group A Not- Good		Expected Freq. Group A Good	Expected Freq. Group A Not- Good	Group B Good	Group B Not- Good		Expected Freq. Group B Good	Expected Freq. Group B Not- Good	Degrees of Freedom	X ² Statistic	Critical Value
28	12	40	23.5	16.5	19	21	40	23.5	16.5	1	4.178	3.841
Externalizin Group A Good	-		Expected Freq. Group A Good	Expected Freq. Group A Not- Good	Group B Good	Group B Not- Good	Group B Total	Expected Freq. Group B Good	Expected Freq. Group B Not- Good	Degrees of Freedom	X ² Statistic	Critical Value
28	12	40	23.5	16.5	19	21	40	23.5	16.5	1	4.178	3.841
T otal Proble Group A Good		Group A Total	Expected Freq. Group A Good	Expected Freq. Group A Not-	Group B Good	Group B Not- Good	Group B Total	Expected Freq. Group B Good	Expected Freq. Group B Not- Good	Degrees of Freedom	X ² Statistic	Critical Value
28	12	40	23.5	16.5	19	21	40	23.5	16.5	1	4.178	3.841

How to Use the Random Number Generator Tool:

Before Services can be analyzed, they have to be assigned to individuals before the start of care. The Random Number Generator helps facilitate this process.

- 1. Sign in to ASEBA P&O at p-and-o.org or p-and-o.eu
- 2. Click on Random Number Generator Tool.

P&O App[™] Assessments: Sessments can be done on individuals or can be done on different sets of services provided to individuals. + Start a New Assessment Start a new assessment, either for an individual or a set of services. C Open an Existing Assessment Open a previously completed assessment, or one currently in-progress. X Random Number Generator Tool Before services can be analyzed, they have to be assigned to individuals: before the start of care. The Random Number Generator helps facilitate

3. Choose Random Blocks, Simple Number at Random or Suggest Service at Random.

Random Number Generator Tool

Generate a simple random number.	
ంసం Suggest Service at Random Provide a list of services and have P&O App [™] suggest one at rand	·m.

GO BACK

3. If you choose, Random Blocks,

Random Number Generator Tool

	Random Blocks	Use random blocks to assign services.
	Simple Number at Random	Generate a simple random number.
đo	Suggest Service at Random	Provide a list of services and have $P \& O App^TM$ suggest one at random.

4. Please fill the needed information. Click on Select Random Blocks.

Random Blocks	Use random blocks to assign services.	
Number of blocks		
4		
Service Name		
Group A		
Service Name		
Group B		
Service Name		
Group C		
Service Name		
Group D		
Range for blocks		
То		
Range for blocks		
80		
GO BACK	SELECT RANDOM BLOCKS	

Results

2,15,18,22,23,25,28,31,36,38,39,51,55,60,63,64,68,71,75,77,6,9,12,13,14,1 6,20,30,33,37,40,41,42,44,47,53,54,59,70,79,5,8,11,19,24,26,27,29,32,34,4 6,49,57,61,62,65,66,69,72,78,1,3,4,7,10,17,21,35,43,45,48,50,52,56,58,67,7 3,74,76,80

- Group A: 2, 15, 18, 22, 23, 25, 28, 31, 36, 38, 39, 51, 55, 60, 63, 64, 68, 71, 75, 77
- Group B: 6, 9, 12, 13, 14, 16, 20, 30, 33, 37, 40, 41, 42, 44, 47, 53, 54, 59, 70, 79
- Group C: 5, 8, 11, 19, 24, 26, 27, 29, 32, 34, 46, 49, 57, 61, 62, 65, 66, 69, 72, 78
- Group D: 1, 3, 4, 7, 10, 17, 21, 35, 43, 45, 48, 50, 52, 56, 58, 67, 73, 74, 76, 80

CLOSE

5. If you choose **Simple Number at Random**, please fill in the needed information and click on **Select Random Number**.

Simple Number at Random	Generate a simple random number.
Range for random number	
To Range for random number 80	
GO BACK	SELECT RANDOM NUMBER
Results	
Results	

6. If you choose Suggest Service at Random, please fill in the needed information and click on Suggest Service at Random.

Random Number Generator Tool						
	Random Blocks Use random blocks to assign se		o assign services.			
•	Simple Number at Random	Generate a simple ra	ndom number.			
<u>(%)</u>	Suggest Service at Random	Provide a list of servi	ces and have P&O App [™] suggest one at random.			
GO BACK						
	Suggest Service at Random	Provide a list of services and have P&O App™ suggest one at random.				
	Number of Services 2 Service Name Group A Service Name Group B					
	GO BACK	SUGGEST SERVICE AT RANDOM				

Results		
Group B		
		CLOSE